

Registration Form/School Social Action Application

Division of Economic and Social Development - Education

School Transport

2nd and 3rd Cycles of Basic and Secondary Education

School Year ____/____

To be filled in by the Education Services	To be filled in at the One-Stop Shop
Exempt/Not Exempt: _____	Date: ____/____/____
Date: ____/____/____	Entry Code _____
Signature: _____	Signature: _____

School to be attended: _____

1st Registration

Renewal

Student ID		
Full Name:		
Citizen Card No.:	Expiry Date:	
Tax ID:	Date of Birth:	
School transport		
Place of Departure/Arrival:		
Transport Card No.:		
Guardian		
Full Name:		
Address:	No.:	
Zip Code:	Town:	Parish:
Citizen Card No.:	Expiry Date:	
Tax ID:		
Email:	Contact:	

Município de Arganil

Confirmation of the Parish(es) Council/Union regarding the composition of the Household and Place of Residence.

Date: ____ / ____ / ____

Signature of the Guardian:

The President of the Parish Council
(Stamp)

ADDITIONAL INFORMATION

1. The personal data collected in this request are necessary, solely and exclusively, to comply with the provisions of Article 102 of the Administrative Procedure Code (CPA), Article 17 of Decree-Law No. 135/99 of 22 April and/or the provisions of the specific legislation applicable to the request made.
2. The processing of the data referred to in point 1 by the Municipality of Arganil will comply with current legislation on the protection of personal data and will be carried out on the following conditions:
 - **Processing controller** - Municipality of Arganil;
 - **Purpose of processing** - Compliance with a legal obligation (CPA and/or specific legislation applicable to the request made) or necessary to carry out a task in the public interest;
 - **Recipient(s) of the data** - Municipal department with competence to analyse or intervene in the request, in accordance with the municipal organisation in force;
 - **Retention of personal data** - Period defined in the legislation applicable to the request;
3. For more information about the Municipality's privacy practices please visit our website at www.cm-arganil.pt or send an email to dpo@cm-arganil.pt / rgpd@cm-arganil.pt.
4. The documents submitted in the context of this application are administrative documents, and access to them will therefore be in compliance with the regime for access to administrative and environmental information and reuse of administrative documents (Law No 26/2016 of 22 August).

Município de Arganil

To be returned to the Guardian

Educational Establishment: _____ School year: ____/____

Student Name: _____

Employee Signature: _____ Date: ____/____/____
(Municipality's Stamp)

Statement of Responsibility

The Guardian undertakes full responsibility under the terms of the law for the accuracy of all statements in this Bulletin with knowledge that false statements imply, in addition to legal proceedings, the immediate cancellation of the support granted or replacement of the amount received.

After being completed by the Guardian, with confirmation of the composition of the household and place of residence by the respective Parish Council, it will be handed over to the One-Stop Desk, until 15 June.

Documents to be attached to the Registration form

- ✓ 1 Photograph of the student (for those who request a first time transport card, expiration of the same, change of school or residence).

Transport Conditions:

- ✓ All students of the Municipality of Arganil will be transported free of charge. If you need a 1st Time Transport Card or a new School Transport Card, the request implies immediate payment at the time of registration.
- ✓ All students who reside within 4 km of the educational establishment they will attend will be subject to:
 - Existence of circuit
 - Availability of vehicle capacity
 - Date of receipt of Registration form
- ✓ **Students outside the Municipality shall not be entitled to any School Social Action Support.**